



Vista Waikoloa Check-In Directions and Map

*******Please call 808-886-0412 before leaving the Kona Int'l Airport*******

**Vista Waikoloa
69-1010 Keana Place
Waikoloa Beach Resort
Waikoloa, HI 96738**

**Check-in Office (Open daily): 9 a.m. - 5 p.m.
Phone: 808-886-0412 / Fax: 808-883-9818
Check-in time: After 3:00 p.m.
Check-out time: 11:00 a.m.
After Hours & Property-Related Emergencies: 808-886-0412**

****ATTENTION: South Kohala Management manages several different properties within the Waikoloa Beach Resort and our check-in office for ALL Waikoloa Resort properties is located at the Vista. The physical address of our Vista office is provided above for GPS directions but please be aware that the Waikoloa Resort does not have any street signs and the address will not be clearly marked. Please make sure you read the directions below carefully and call us if you need any assistance.**

Directions from Kona International Airport, Big Island of Hawaii:

From the Kona International Airport, turn left (north) onto Queen Kaahumanu Highway (Highway 19). Drive for about 17.5 miles and at the traffic light turn left onto Waikoloa Beach Drive (Waikoloa Resort entrance). Continue for approximately another mile through the resort, passing the shopping centers and the Marriott (the Marriott hotel is located at the 4th stop sign). At the **5th stop sign** (Keana Place) make a right. The Vista Waikoloa is the first gated property on your right-hand side. The gate code is: **#8669**. Proceed straight ahead and the office is the first building on your left. You can park in any visitor stall.

Check-in time is 3:00 pm:

If you are checking in between 3:00 - 5:00 p.m. a front office staff member will be available to personally check you in. Early check-in and late checkout can be requested within 24 hours prior to arrival or departure and may be granted for a fee. Please call the Vista office at 808-886-0412 the day before you arrive if you would like to request an early check-in and the day before departure if you would like to request a late checkout.

After hours check in instructions:

Please follow the same check-in procedures as you would during normal business hours and proceed to the Vista office. An "After Hours Check-In" box is located to the right of the entrance door to our check-in office. Please call 885-4944 from the house phone located inside the box and give the answering service your name and that you are calling to check-in. They will give you the combination to open the lock box. Inside the lock box there will be a packet with your name on it and it will contain all the information you will need to access your property. Please be aware that the resort does not have streetlights in all areas and some properties are not easily visible at night. Please read the instructions carefully as we have provided very detailed information to help you find your property with ease. **If you are unsure of the check-in procedures, please call (808) 886-0412; a staff member is available 24 hours to assist you.**

Please come to the Vista office the following morning to complete your registration process with South Kohala Management.

(A map of the check-in office & your property is located on the back of this page)

